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|  | **2025 CALL FOR CRISIS AND POST-CRISIS PROJECT PROPOSALS**[[1]](#footnote-1)  **Montepuez District, Cabo Delgado Province, Mozambique**  **“Prevention and response to gender-based violence (GBV)**  **In territories impacted by the Cabo Delgado crisis”** |

The French Development Agency *Agence Française de Développement (AFD)* is planning to finance International and National Civil Society Organizations or other Non-Profit Organizations (CSOs/NPOs) (UN agencies are not eligible) to implement a project aiming at strengthening the resilience of communities and territories impacted by the Cabo Delgado crisis (i.e. the Terms of Reference (ToR) in Section VII).

Within the framework of the humanitarian-development-peace (HDP) nexus, the AFD facilitates the transition from humanitarian actions to more structured and sustainable interventions that address the economic, social, and institutional drivers of crises, aiming to reduce fragility factors and enhance the resilience of affected territories and populations. In addition, the AFD seeks to adopt a transformative approach to gender and conflict, addressing key drivers of inequality and challenging harmful power dynamics *(i.e. AFD’s 2024 Minka Gender and Conflicts Position Paper as attachment / annex)*.

The AFD will fund this project through its “Minka” peace and resilience financial instrument *(More information about the Minka Initiative on* [*www.afd.fr/en/minka-peace-and-resilience-fund*](http://www.afd.fr/en/minka-peace-and-resilience-fund)*)*. The AFD has earmarked a grant of maximum EUR 6 Million (six millions Euros) to fund one single project for a duration of 36 to 48 months.

The selection process of this call comprises of the submission of:

* A project concept note (i.e. template in Section III),
* An administrative file (i.e. Section IV) and
* Information sheets (i.e. Sections V and VI)

The CSOs/NPOs will electronically submit all the above-mentioned documents at the latest by **11 AM, Paris time, on August 25th, 2025**. *Submissions arriving after the deadline will be systematically declined*.

The selected CSOs/NPOs will then be invited to complete their appraisal processes, working closely with the AFD’s project team, and submit a final comprehensive project note. This final comprehensive note will include any additional clarification / element arising from the discussions with the AFD, thus allowing the AFD project managers to present the project to the AFD's governing bodies.

Tentative calendar to complete the appraisal process

* Within 5 working days of the notification of the selection, submission of both compliance questionnaires;
* Kick-off meeting of the dialogue between AFD and selected CSOs/NPOs: September 5th
* Joint mission in Maputo of AFD project team and selected CSOs/NPOs: week of September 29th

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For further questions and enquiries, applicants may write to [cfpmontepuez2025@afd.fr](mailto:cfpmontepuez2025@afd.fr) by July 18th, 2025. All answers will be shared in the Frequently Asked Question at the latest by July 25th, 2025.

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| **I. GENERAL FRAMEWORK DEFINED BY THE AFD** |

**Article 1. General terms and conditions**

* 1. The Call for crisis and post-crisis project proposals “prevention and response to gender-based violence (GBV) in territories impacted by the Cabo Delgado crisis” (i.e. the "Call") aims at funding a development project led and managed by *an International Civil Society Organization or International Non-Profit Organization*. The applicant can apply *individually or as a consortium (of maximum three organizations)*. In both cases, the Project Lead Institution (or PLI):
* Must prove that they are authorized to intervene in the country in accordance with local regulations, hence must be an organization with official registration in the country of this Call (i.e. Mozambique) as well as a local office in the country of this Call (i.e. Mozambique), including in the Cabo Delgado Province.
  + In case of a single organization application, the PLI needs to already have an office and operate in the Montepuez District.
  + In case of a consortium, at least one of the members needs to already have an office and operate in the Montepuez District.
* Must have past experience in project implementation in the Cabo Delgado Province, including in the Montepuez District, before and / or during the crisis.
* Must have an in-depth knowledge of the context and key stakeholders, and possess relevant sectoral experience, especially in the field of development of education, health and protection for host and forcibly displaced communities.
* Must dedicate attention should be given to responding to girls' needs affected by forced displacements. Gender mainstreaming should be combined with conflict sensitive programming, to ensure both a do-no-harm and contribution to social cohesion.
* Must provide tangible evidence that demonstrates its ability to evaluate and manage security issues and risks in the area of intervention.
* Must be used to working closely with various stakeholders and therefore should be able to collaborate smoothly:
  + i) with the local institutions and authorities, especially decentralized technical services at provincial (such as the Provincial Directorate of Education and Provincial Directorate of Health and Social Action) and district level (such as the *Serviços de Educação et Serviços de saúde e acção social*);
  + ii) with the national authorities as well as;
  + iii) with the AFD local office in Mozambique and the AFD Paris HQ.
* Should have the capacity to implement large projects and demonstrate a capacity to implement and manage financially and logistically projects of the scale of the proposal. In this respect, *the turnover of the lead organization over the last three years must be at least three times the amount of the proposal*. It will sign the funding agreement with the AFD.
  1. The framework of the Call is to make available a subsidy amounting to a total of maximum EUR 6 000 000 (six Million Euros) for the operational project, with a focus on children victim of GBV (i.e. the ToR in Section VII).
  2. The project aims at a multi-sectoral strategy in the Montepuez District. The applicant will propose and justify specific targeted-areas based on its need-assessment, the objectives it is foreseeing, as well as its existing presence (i.e. being a Minka project, it is expected to deliver its first activities within the first 6 months following the signature).
  3. Only one proposal by PLI can be submitted.
  4. CSOs/NPOs can only be part of one project proposal.
  5. Following the concept of localization, collaboration between national and international CSOs/NPOs within consortiums is strongly encouraged, as well as close interactions with local and national authorities and organizations. In such cases, the planned activities and estimated remuneration of each organization involved in the consortium must be explicitly described in the proposed budget, detailing the different components of the project.
  6. If deemed necessary, the AFD reserves the right to end this Call.

**Article 2. Procedural rules**

1. Through this Call, the AFD’s intention is to support the funding of a project developed and defined by the PLIs for a period of 36 to48 months.
2. The AFD's financial support can fund up to 100% of the budget of the project.
3. The budget cannot be used for (i) expenses not directly related to the project, (ii) services already provided in other AFD-funded projects for the same PLI, (iii) services already provided in projects other than those funded by the AFD.
4. The AFD agrees to finance (i) taxes and fees related to the implementation of the project (ii) costs related to the PLIs' security apparatus for the implementation of the project. These costs will have to be included on dedicated lines in the project budget.
5. a) By joining the “Grand Bargain”, France has made commitments to strengthen local and national capacities for crisis prevention and response. International CSOs are therefore encouraged to work and partner with local organizations for the implementation of the project. International CSOs will need to explain how the chosen modus operandi can help France meet its international commitments on aid localization and demonstrate this in their project proposals and budget.

b) Operational partnerships between national and international CSOs/NPOs, helping to strengthen the capacities of local organizations and institutions (operating processes in line with public policies and national strategies), are encouraged. Collaboration and strong operational synergies may be developed with local actors (public authorities and, if relevant, academia and private sector organizations).

1. Projects co-financed by another donor will be appreciated. In the event of co-financing with another donor, the AFD may consider an alignment to his standard operating procedures (SOPs) but would be subjected to the AFD’s formal approval.
2. The cost of the operations of the selected PLI will be funded with advance payments as follows:

* First disbursement based on the year 1 estimated budget of the project;
* Further yearly disbursements after the delivery of annual financial auditing reports and an implementation reports, and based on actualized yearly provisional budgets.

1. PLIs are responsible for all the costs related to the design of their proposal. Under no circumstances, the AFD could be considered responsible for the incurred costs, nor can be required to pay for them. Only expenditure specifically incurred after the signature of the funding agreement will be considered as eligible expenses for the AFD’s financial support.
2. Administrative and management costs cannot exceed 10% of the total budget. The cost of head-office staff in charge of the project must be fully detailed in the "administrative costs" budget line. Only the expenses for mission of the staff from head-office may be transferred to another cost category such as "support and monitoring". Special attention will be paid to minimize the project management costs versus activities benefiting directly to the targeted population.

**Article 3. Submitting the proposals**

1. Selection is based on a project concept note (i.e. template in Section III), together with an administrative file (i.e. Section IV) and information sheets (Sections V and VI) **to all be submitted together at the latest by 11 AM, Paris time, on August 25th, 2025**. The concept note must be 24 pages maximum (excluding annexes).
2. For the selected proposal, the PLI will be invited to further exchanges with the AFD’s project team, so that additional technical or financial information may be added to the initial project concept note. The final comprehensive proposal must include all the additional elements arising from the said exchanges with the AFD’s project team. It will be submitted to the decision-making bodies of the AFD for final approval.

**Article 4. Audit, reporting, review and capitalization**

1. Applicants must include in their proposal a budget dedicated to external audits. The selected PLI will have to contract an audit firm. The method of selection and the final choice of the auditor will have to pass through the AFD's no-objection process. The auditor will need to carry out the necessary diligence to check that the funds have been properly used. The cost of the audit is considered as part of the project, up to a limit of approximately 2% of the total project cost.
2. A semi-annual technical and financial report of the activities carried out as part of the project must be sent to the AFD, and will be shared with the relevant national and/or local authorities*.*
3. Applicants must include in their proposal a budget dedicated to external evaluations, as the PLI will carry out a mid-term evaluation and a final evaluation. Additionally, the AFD may carry out and finance a final evaluation as part of its usual procedures.
4. Applicants must include in their proposal a dedicated budget to the design of a Monitoring, Evaluation, Accountability and Learning (MEAL) component and process in the project activities, in order to help to disseminate lesson learned and good practices, and be part of the effort for the promotion of the project.

**Article 5. Contract currency and payment currencies**

1. PLIs must prepare their proposals in Euros (EUR), which is the currency of the funding agreement. The budget must include all taxes, be fixed and not modifiable.

**Article 6. Knowledge of the terms and conditions of the Call for project proposals**

1. When submitting their proposal, the PLIs are supposed to:

* Have studied the terms and conditions related to the Call as described in this document; and to have accepted them;
* Fully understand the nature and scope of the actions required, the local working conditions and all the constraints associated with the actions;
* Have studied the general terms and conditions (Article 1 – Section I), the administration file and the information sheets (Sections IV, V and VI).

**Article 7. Opening of the proposals and Selection Committee**

1. The bids will be opened by the AFD’s project team, including representatives from the AFD Paris HQ.

A report will be drafted regarding the opening of the bids, stating whether the submitted proposals i) comply with the reception date/time and ii) include the full set of documents (project concept note, administrative documents and information sheets).

1. The complying proposals will be reviewed and selected by a selection committee. After the opening, the scoring matrix and the chosen proposals will be sent beforehand to all committee members. An external consultant and/or observer may also attend the committee meeting to review and select the proposal. The AFD’s project team will write a report about the selection. It will include an analysis for each project reviewed, justifying its selection or refusal. National and local authorities will be informed about the selected project.

**Article 8. Clarification of the proposal**

1. In order to make the proposals easier to review, assess and compare, the selection committee may ask the PLIs to clarify some aspects of their proposal.

**Article 9. Determining the compliance of the proposal**

1. The Committee may reject a proposal from a PLI that is deemed not to have the human, technical and/or financial resources to implement efficiently the submitted project.

**Article 10. Assessing and classifying the proposals**

1. The Selection Committee will assess and compare proposals that have been recognized as complying with defined criteria.
2. The proposals will be rated out of 100 points (110 points in case of consortium)[[2]](#footnote-2) during the selection stage using the following scoring matrix**:**

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| **Title** | **Number of points** | **Dimensions to be evaluated** |
| Initial diagnosis (15) | | |
| Initial diagnosis | 15 | - Context analysis of the specifically targeted area (socio-economic dimension, vulnerabilities, conflicts, threats, etc.)  - Knowledge of the national policies and strategies as well as of the planning and implementation mechanisms (in the sectors covered by the Call)  - Detailed presentation of the context in the targeted region  - Ex-ante evaluation of needs (in the sectors covered by the Call)  - Presentation / Mapping of the different stakeholders present in the targeted region (in the sectors covered by the Call)  - Quality of the dialogue established with authorities and other relevant actors at local and provincial levels |
| Positioning of the CSOs/NPOs in Mozambique, in the Cabo Delgado Province and in the Montepuez District, as well as in their level of expertise in the different sectoral fields (15) | | |
| Positioning of the CSOs/NPOs in Mozambique | 5 | - Presentation of global interventions in the country  - Perspectives of interventions in upcoming years  - Partnership strategy and local anchoring  - Capacities to conduct a dialogue with the national, provincial and district authorities  - Exit strategy |
| Positioning of the CSOs/NPOs in the Cabo Delgado Province and more specifically in the Montepuez District | 5 | - Presentation of the CSO/NPO's interventions in the target region  - Perspectives of interventions in the target region (excluding AFD funding)  - Implementation of the CSO/NPO in the target area and capacities to be deployed in other localities targeted by the project, if deemed necessary.  - Specific added-value of the CSO/NPO and its potential partners, as well as their respective approaches |
| CSOs/NPOs’ level of expertise in the different sectoral fields | 5 | - Prior experience in operating in fragile contexts  - Expertise in "do no harm" and "conflict sensitivity" approaches  - Expertise on gender  - Expertise on sexual and reproductive rights and health  - HR policy especially in regard to fight against harassment and GBV  - Expertise in education  - Mobilized team |
| Project presentation (50) | | |
| Operational scope  And  methodology | 40 | - Detailed presentation of activities, justification of their relevance in relation to the diagnosis and identified needs, relevance of the proposed approach for targeting beneficiaries.  - Description of the intervention logic (theory of change), the main pursued objectives, the expected results, the performance indicators and assumptions about their achievement, taking into account the objectives of the country’s strategies and aligning with the unique solidarity-based and sustainable investment strategy of the French team  - Logical framework specifying indicators (annual targets), including disaggregation by gender, migratory status (host population / forcibly displaced population), etc.  - Methodology of the overall support process (in-depth evaluation phases, implementation of different activities, evaluation, etc.), with details on the support methodologies of local partners/local authorities and the articulation with national authorities and international actors  - General activity planning  - Taking into account a dual temporality of activities allowing to apprehend humanitarian – development nexus to ensure sustainability via sustainable modalities  - Risks and opportunities analysis integrating the «do not harm», «conflict sensitivity» and «no one left behind» approaches, such as:   * Context-related risks analysis (humanitarian situation, socio-political and cultural context, economic situation, security issues, climate change challenges and risks) that may have an impact on the implementation or effects of the project * Programmatic risks (implementation and adaptation capacity, quality of collaboration with local actors, tensions that may be generated by the project and its activities, technical or financial complexity, etc.) |
| MEAL (monitoring, evaluation, accountability, learning) and communication | 5 | - Baseline, mid-term and final evaluation plans  - MEAL adapted to the context (including conflict volatility), allowing remote monitoring and ensuring sensitivity to conflicts transversaly integrated in activities  - Analytical components, capitalization, communication |
| Transversal domains (if applicable) | 5 | Inclusion policy: disability (physical and mental), psychosocial disorders, other identified exclusion factors (socio-cultural, etc.). |
| Implementation means (30) | | |
| Budget | 10 | - Budget relevance with regard to the identified priorities  - Budget share allocated to administrative and support costs with regard to the total project budget  - Budget share directly benefiting populations  - Security issues consideration and apparatus  - Justification of unit costs |
| Team | 10 | - Relevance of the expertise  - Priori work experience with the AFD |
| Consortium (if applicable) | 10 | - Organization of the group (leadership, coordination, etc.) and clarity of role sharing  - Relevance and added value of the different members of the group  - Involvement of local CSOs in the development, steering and implementation of the project, and capacity building plan for them |

**Article 11. The AFD’s right to reject any proposal**

1. The AFD reserves the right to reject any proposal and to cancel the Call as long as it has not awarded the subsidy, without incurring any responsibility towards the PLIs concerned and without having to give any reasons for cancellation or refusal.

**Article 12. Developing the projects**

1. Once the project has been selected, the AFD’s project team will carry out an open dialogue with the PLI with the aim of jointly improving the proposal. The PLI from the selected consortium is free to incorporate or reject the suggestions and the AFD is free to stop the process. Amongst many others, the following specific points may constitute a reason not to accept the PLI’s final proposal:

* Refusal to participate in a dialogue with the AFD’s project team in order to develop/enrich the proposal;
* Refusal to give arguments explaining why amendments suggested by the AFD’s project team have not been incorporated;
* Existence of a gap of more than 10 % between the budget presented in the project concept note and the final comprehensive project note.

**Article 13. Confidentiality**

1. No information relating to the review, clarifications, assessment, and comparison of proposals or recommendations relating to the award of the subsidy/grant may be disclosed to the PLIs or to anyone else outside the review and assessment procedure, from the moment the envelopes are opened until the award of the subsidy/grant is announced to the selected PLIs.
2. Any attempt by a PLI to influence the selection committee during the procedure of reviewing, assessing and comparing the proposals will have as a consequence the exclusion of the PLI and its proposal from the process.

**Article 14. Information on the selection process**

1. The PLI and/or consortium that is selected by the selection committee will be informed by Email.

**Article 15. Information on the award by AFD governing bodies**

**15.1** Once the technical and financial document has been formally validated by the PLI and/or consortium and the award procedure has been validated by the AFD’s governing bodies, the AFD will inform the lead PLI by letter and Email.

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| **II. METHOD USED TO SELECT AND VALIDATE PROPOSALS** |

The process leading to the funding agreement is carried out in two stages:

1. Selection based on a project concept note (i.e. template in Section III), together with an administrative file (Section IV), and information sheets (Sections V and VI) to be submitted at the latest **by 11 AM Paris time on August 25th, 2025.**
2. Sustained dialogue with the project team to develop the proposal and present a final comprehensive project note that will be used as a basis for submitting the proposal to the AFD's governing bodies.

**SELECTING THE PROPOSALS**

Selection based on a project concept note and an administration file.

Each lead PLI has to supply electronic copies in pdf format of:

* Its proposal, using the project concept note template with the cover sheet and the budget table signed by someone authorized to request funding on behalf of the PLI;
* All the administrative documents required (Section IV), including the information sheet about the applicant (Section V) and the information sheet about the project partner(s) (Section VI);

Additionally, each lead PLI has to supply electronic copy in Excel format of:

* The proposed budget for the project and all relevant documents drafted under this format

These electronic copies should be sent by mail to the below contacts (via We Send, Google Drive, Drop Cloud, etc.):

cfpmontepuez2025@afd.fr

**Proposals shall be written in French or English.** Each page of the documents making up the proposal must be initialed by the lead PLI. A Portuguese translation of the proposals shall be attached, to facilitate the dialogue with the national and local authorities.

**PREPARATION AND FINAL VALIDATION OF THE PROPOSALS**

Once it receives notification that its proposal has been selected, the PLI / the consortium will start a dialogue with the AFD. This dialogue will result in the evolution of the concept note into a final comprehensive project note. The AFD will keep the local authorities informed of the results of this dialogue.

Following this process, the project team will give his/her agreement to validate the project note, if it considers that the final proposal reflects the content of the initial project concept note while including satisfactorily all the items arising from the dialogue it has had with the PLI and its partners. Once the PLI has sent the final comprehensive project note, the project will be submitted to the AFD's governing bodies for final approval.

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| **III. PROJECT CONCEPT NOTE TEMPLATE** |

**“Prevention and response to gender-based violence (GBV) in territories impacted by the Cabo Delgado crisis”**

**Call for crisis and post-crisis project proposals**

Firm deadline for submitting project concept notes and complete file: **August 25th, 2025, at 11 AM**, Paris time

Electronic submission (*by Email only*)

Name of applicant:

1. **Information about THE LEAD PLI sponsoring the project (1-page maximum)**

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| --- | --- |
| **Title of Call for crisis and post-crisis project proposals** |  |
| Applicant |  |
| Acronym |  |
| Nationality |  |
| Legal status |  |
| Address |  |
| Telephone number |  |
| Email address of the applicant |  |
| Website of the applicant |  |
| Project contact |  |
| Email address of project contact |  |
| Project title |  |
| Year of establishment |  |
| Partners for project implementation (international and national) |  |
| Locations (country, governorate, districts, if relevant, municipality) |  |
| Total cost of the action |  |
| Contribution requested from the AFD |  |
| Contributions from any other partners |  |
| Duration of the action |  |

**2. Project overview**

**2.1 Brief Description of the Proposed Project (Maximum 5 pages)**

a) Geography and Implementation Context of the Project

b) Experience of the CSO(s) in the Country and in the Region Targeted by the Call for Projects

c) Overall Objective of the Project

d) Expected Results, Impact, Project Activities, and Intervention Logic

e) Partners: Description of international, national, and local partners, their respective contributions, and partnership arrangements.

f) Beneficiaries: Description of target groups and direct and indirect local beneficiaries.

g) Key Elements of the Proposed Budget

**2.2 Context (Maximum 4 pages)**

Proposals should present a contextual analysis including any relevant elements for the project in the targeted areas:

* Socio-economic and humanitarian situation
* Demographics and population displacement
* Conflict analysis and security risks
* Stakeholders present in the region
* Challenges and needs in terms of [to be specified based on the project]
* Etc.

**2.3 The Project: Relevance, Objectives, Framework, Methodology, Interventions, Risks, and Cross-Cutting Issues (Maximum 10 pages)**

1. Relevance of the Proposal in Light of the Local Situation

Explain the project's relevance with respect to:

(i) National policies/strategies in the area concerned by the Call for Projects,

(ii) The context of the targeted region and the role of local authorities,

(iii) Population needs,

(iv) Interventions by other actors [in the area covered by the Call for Projects] in the region.

1. Expected Local Results and Potential Impacts

Present the expected results for both direct and indirect beneficiaries, as well as the potential impact on the intervention area. Clarify the project’s intervention logic, assumptions, and risks.

1. Organizational Structure

Answer the following: Who will implement the project? Who are the project partners? How will local populations and stakeholders be consulted prior to, during, and after implementation? What governance mechanisms will be established to manage the project and relationships with partners? How will feedback from populations and stakeholders be collected (monitoring, feedback and complaints mechanisms, etc.)?

1. Project Operating Methods

Describe the general methodology to be used and the specific implementation strategies for critical activities that will determine the project’s success.

1. Description of Main Interventions

Present all proposed interventions, either concurrently or in the order they will occur. Specify the strategy for ensuring sustainability of the project outcomes.

1. Implementation Costs

Develop a one-page gross budget clearly showing each component of the project and its funding sources. The most significant expenditures should be briefly explained. The final amount requested may vary by up to ±10% from the indicative budget submitted.

1. Anticipated Risks and Mitigation Measures

Outline potential risks (contextual, operational, social, security, environmental, climate-related, etc.) and the proposed measures to address them.

1. Gender/Disability/Psychosocial Issues/Conflict Prevention

Describe how the project will produce positive impacts on gender, integrate disability and psychosocial issues, and avoid negative consequences in these areas. Indicate how the project will incorporate conflict prevention considerations.

**2.4 Project Implementation Capacity and Expertise (Maximum 4 pages)**

1. Project Implementation Capacity (Organization and Partners)

If applicable, provide a group protocol (partnership agreement between the lead CSO and the other CSO partners in the project). Submission of this protocol is not mandatory to finalize the proposal, but a signed copy will be a condition for signing the agreement with the lead CSO. If available, a draft may be included as an annex. The agreement must be detailed with respect to responsibility sharing, operational methods, and internal project governance.

1. Mobilized Expertise

CVs of key project personnel (Project Manager and other individuals with major project roles).

1. Capacity to Engage in Dialogue with Local Authorities, AFD Paris HQ, and the local AFD Office

**2.5 Annexes**

If annexes cannot be integrated into the same electronic file as the concept note, name each annex starting with “Annex” (e.g., “ANNEX Detailed Budget”).

1. Cover letter for the project (i.e. below template: project overview letter)
2. Logical framework: Qualitative and quantitative objectively verifiable indicators (whenever possible: include assumptions and risks associated with each activity)

*Whenever possible, the indicators will be disaggregated by gender and displacement status (forced displaced persons/host communities)*.

*Please consider AFD strategic indicators when designing the logframe:*

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1. Tentative project implementation timeline
2. Detailed Budget: A comprehensive projected expense table broken down by project components, clearly distinguishing between administrative and personnel costs (expatriates and locals), audit, evaluation, and supervision costs. Reminder (p.2 below): headquarters personnel costs for the project should be included entirely under “administrative expenses.” Only travel expenses for headquarters personnel may be listed under another category such as “Support and Monitoring.”

* In case of co-funding, it must be clearly outlined. The budget must distinguish AFD resources from other sources. The applicant must also provide assurances that co-funding is secured.
* Given the precise needs assessment to be conducted in the project’s initial phase, AFD will maintain flexibility to make adjustments afterward. At this stage, the priority is to agree on budget guidelines: allocation across activities, operational vs. administrative/management costs, personnel cost share, etc.
* (i.e. model in Annex 2.)

1. [*If applicable*] Evaluations, studies, and notes relevant to the region, intervention sector, and project
2. [*When available*] Authorization from national authorities to operate in the country and/or request from national or local authorities regarding the project, or any other document demonstrating the applicant’s legal capacity to operate in the country. Submission of this authorization/request is not mandatory to finalize the proposal, but a signed copy will be a condition for signing the agreement with the lead CSO.

**Appendix 1 - PROJECT OVERVIEW LETTER** (*template*)

SUBMISSION OF A PROJECT PROPOSAL

Addressed to the Director of the *Agence Française de Développement* (AFD)

Dear Sir,

After examining the tender documents of the Call for crisis and post-crisis project proposals “*Prevention and response to gender-based violence (GBV) In territories impacted by the Cabo Delgado crisis”*, we, the undersigned, [given name(s), surname(s)) ....., acting in our capacity as ...... (Position(s)] in the name and on behalf of..... (legal name and address of the tenderer or the members of the consortium), after reviewing all the items included in or mentioned in these tender documents and after assessing, from our own point of view and under our responsibility, the nature of this call for project proposals,

Submit, bearing our signatures, the following project proposal accompanied by a budget,

We jointly and severally undertake, with (*name of the PLI*) .... serving as agent and manager of the consortium, to carry out the project in accordance with the proposal expressed in our draft and at the costs that we have estimated ourselves, which show the amount of funding requested in EUR to be:

AMOUNT WITH ALL TAXES AND DUTIES: EUR ................. (amount in figures and letters),

Under the economic conditions of the month of the authorized deadline for submitting our proposal, XX.

We agree that the AFD is not required to respond to any of the proposals it receives.

I confirm, under penalty of termination as a matter of right, that I am not subject to, and that the PLI or consortium of actors on whose behalf I am acting is not subject to legal prohibitions in France or in the State(s) where our associations are headquartered, nor in the country of proposed intervention.

Signed in ....................., on .........................

Signature

The signatory shall attach the instrument that delegates to him/her the power to commit his/her association. In the case of a temporary consortium of associations, attach the instrument which constitutes the consortium and names its manager and agent.

**Appendix 2 – Budget template to be used in the proposal (in Euros)**

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| **IV. ADMINISTRATIVE RECORD OF THE PLI SPONSORING THE PROJECT** |

To ease the opening of the bid and review of the proposals, each document in the administrative file *must be named in accordance with the numbers defined in the list below*.

For example, electronic documents are to be named as follows:

* “1. Applicant information sheet – Specific Name of PLI(s)” or
* “9.a. Balance sheet and operating accounts 2018– Specific Name of PLI(s)” and “9.b. Balance sheet and operating accounts 2017– Specific Name of PLI(s)”
* Etc.

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| 1. Applicant information sheet (section V);  2. Copy of signed articles of association;  3. Copy of the statement of registration with the prefecture and a copy of the publication in the Journal Officiel or its equivalent according to the State’s regulation where the PLI’s HQ are established;  4. If available, any document demonstrating the PLI’s capacity to carry out the project in the region in accordance with local rules and regulations;  5. Dated list of board members, offices and senior executives with their contact information and date of the most recent elections, if any;  6. Organizational chart dated and signed by the chief executive;  7. Activity reports from the last three years and excerpt or supplement on activities in the country where the Call for project proposals is to be implemented;  8. Minutes of the most recent shareholders' meeting or at least the agenda of the most recent shareholders' meeting and key resolutions;  9. Certified and audited balance sheets and operating statements for the past three years (with appendices and explanatory notes) that have been approved by the general assembly and show the origins (public or private) of funds / financial resources. This information will be updated each year.  10. Forecast budget for the fiscal year under way, both overall and for the country where the Call for project proposals is to be implemented, that includes a list of anticipated public funding and indicates whether it has been requested or obtained, as approved by the general assembly and signed;  11. List of private funders contributing more than 10% of the PLI's most recent budget approved by the general assembly and/or more than 10% of the budget of the present project, and the members of their boards of directors.  12. Information sheets on project partner(s) (section VI). |
| The PLI and all the members of the consortium, in case of a consortium, whose proposal is selected, shall send to the AFD the below attached documents duly completed, within 3 working days of the announcement of their selection. |
| Proposals must be submitted electronically no later than **August 25th, 2025, at 11 AM, Paris time** (time/date receipt at the AFD, to be confirmed by a formal acknowledgement of receipt) and sent by Email to the following addresses: [cfpmontepuez2025@afd.fr](mailto:cfpmontepuez2025@afd.fr)  All proposals received after the above-mentioned firm deadline will be rejected. |

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| **V. INFORMATION SHEET OF THE PLI SPONSORING THE PROJECT** |

|  |  |
| --- | --- |
| Organization’s full name |  |
| Acronym |  |
| Mailing address  (to which all correspondence regarding this project should be sent) |  |
| Main address of registered office  (if different from above-mentioned mailing address) |  |
| Telephone |  |
| Email address |  |
| Website address |  |

|  |  |
| --- | --- |
| Purpose of the organization |  |
| Geographic area(s) of action |  |
| Field(s) of action |  |
| Existence of a strategic document approved by the general assembly[[3]](#footnote-3) |  |
| Main funding and partnerships established between the PLI and the AFD over the past three years  (specify the purpose, amount of funding and the AFD department involved) |  |
| Main funding and partnerships established between the PLIs and the French Ministry of Foreign Affairs over the past three years  (specify the purpose, amount of funding and ministerial department involved) [*if applicable*] |  |
| Membership in collectives, networks, platforms |  |
| PLI’s main publications |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Contact person(s) for this project | Name | Telephone | Email address |
| Technical contact |  |  |  |
| Financial contact |  |  |  |
| Administrative contact |  |  |  |
| Given name and surname of the Executive Director |  | | |
| Surname, given name and position of the person responsible for this application for co-funding**[[4]](#footnote-4)** |  | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Date of creation | |  | | | |
| Legal status | |  | | | |
| References of registration with the prefecture | | | | | |
| No |  | Date |  | Department |  |
| Date of publication in the *Journal Officiel* or its equivalent | |  | | | |
| If appropriate, date of designation as "in the public interest" (non for profit) | |  | | | |
| If applicable, the date of approval by a ministry and which one | |  | | | |

|  |  |
| --- | --- |
| President’s surname and given name |  |
| Secretary General’s surname and given name |  |
| Treasurer’s surname and given name |  |
| Number of members on the Board of Directors**[[5]](#footnote-5)** |  |
| Does the organization have a member working for the *Agence Française de Développement (AFD)*?  (If yes, specify their name and position) |  |
| Does the organization have a politically exposed person**[[6]](#footnote-6)**?  (If yes, specify their name and position) |  |
| Date of the General Assembly during which the current members of the Board of Directors and executive committee were elected |  |
| Expiration dates of the terms of these members |  |
| Expected date of the next General Assembly |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  | 31/12/2022 | 31/12/2023 | 31/12/2024 |
| Number of members |  |  |  |
| Number of contributors |  |  |  |
| Amount of contributions |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Staff at the head office of the PLI (FTE[[7]](#footnote-7)) | Total | Total | Total |
| Employee(s) |  |  |  |
| Volunteer(s) |  |  |  |
| Total |  |  |  |
| Staff abroad | Total | Total | Total |
| Expatriate employee(s) |  |  |  |
| Local employee(s) |  |  |  |
| Volunteer(s) |  |  |  |
| Total |  |  |  |

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Budget items by source of expenditures | Total amounts of funding allocated over the past three years  (in Euros) | | | | | | | | | |
| 2022 | % | 2023 | % | 2024 | | % | Total | | % |
| Operating costs | | | | | | | | | | |
| Personnel costs (employees in the field and at head office [expatriates and locals) |  |  |  |  |  |  | |  |  | |
| Leasing fees |  |  |  |  |  |  | |  |  | |
| Finance charges and taxes |  |  |  |  |  |  | |  |  | |
| Communication and fund-raising expenses |  |  |  |  |  |  | |  |  | |
| Subtotal |  |  |  |  |  |  | |  |  | |
| Actions**[[8]](#footnote-8)** | | | | | | | | | | |
| Diagnostic, Identification of target groups, monitoring and evaluation, cooperation with other institutions |  |  |  |  |  |  | |  |  | |
| Support to vocational training and other forms of skills development |  |  |  |  |  |  | |  |  | |
| Support to employment creation and access to employment |  |  |  |  |  |  | |  |  | |
| Other forms of assistance to vulnerable groups |  |  |  |  |  |  | |  |  | |
| Missions |  |  |  |  |  |  | |  |  | |
| Provision of volunteers (if relevant) |  |  |  |  |  |  | |  |  | |
| Other |  |  |  |  |  |  | |  |  | |
| Subtotal |  |  |  |  |  |  | |  |  | |
| TOTAL |  |  |  |  |  |  | |  |  | |

Amount of total financial resources for past three years (in Euros)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Year | Turnover of the PLI | Of which public funds**[[9]](#footnote-9)** | | % of total turnover | Of which private funds | | % of total turnover |
| 2022 |  | Total amount |  |  | Total amount |  |  |
| Of which AFD’s |  |  | Of which contributor(s) giving more than 10% of the total budget of the PLI[[10]](#footnote-10) |  |  |
| Of which other central ministries |  |  |
| 2023 |  | Total amount |  |  | Total amount |  |  |
| Of which AFD’s |  |  | Of which contributor(s) giving more than 10% of the total budget of the PLI |  |  |
| Of which other central ministries |  |  |
| 2024 |  | Total amount |  |  | Total amount |  |  |
| Of which AFD’s |  |  | Of which contributor(s) giving more than 10% of the total budget of the PLI |  |  |
| Of which other central ministries |  |  |

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| **VI. INFORMATION SHEET OF THE PLI’S PROJECT PARTNER(S)** |

**To be completed for each partner involved in the project.**

Specify the total number of partners involved in the project:

|  |  |
| --- | --- |
| Full name of organization |  |
| Acronym |  |
| Mailing address |  |
| Address of registered office  (if different from mailing address) |  |
| Telephone |  |
| Fax |  |
| Email address |  |
| Website site |  |

|  |  |
| --- | --- |
| Contact person(s) for this project |  |
| Executive Director’s surname and given name |  |

|  |  |
| --- | --- |
| Date created |  |
| Legal status  (Attach to the technical file the certificate of registration or its equivalent; if the structure is informal, indicate that here) |  |

|  |  |
| --- | --- |
| President’s surname and given name |  |
| Number of members on the Board of Directors |  |
| List of members of the Board of Directors |  |

|  |  |
| --- | --- |
| Purpose of the organization |  |
| Primary areas of involvement |  |
| Human resources of the organization |  |
| Total annual budget in Euros |  |
| Main donors |  |
| Membership in networks, federations, collectives, etc. |  |
| History and nature of cooperation with the partner(s): institutional and contractual ties |  |
| Role and involvement in preparing the proposed project |  |
| Role and involvement in implementing the proposed project |  |
| Experience with similar actions with regard to its role in implementing the proposed action |  |

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| **VII. TERMS OF REFERENCE** |

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| Background |

Mozambique faces a triple vulnerability (macro-economic, socio-political, and climate-related). The sectors of protection (including GBV), health, and education are all covered under the 2025 Humanitarian Response Plan (HRP2025).

Approved in June 2024 by the Mozambican government, the 2025–2044 National Development Strategy (ENDE 2025–2044) is an ambitious plan aiming at transforming Mozambique into a prosperous, competitive, and inclusive nation. Promoting human development—through improvements in education and equitable access to public services and health infrastructure—is a central pillar of the country’s development strategy, especially targeting vulnerable populations (notably women and youth).

## Context in the Cabo Delgado Province

The Cabo Delgado Province is located in the far north of Mozambique. Nearly half of the province's population is Muslim, while the Mozambican population is predominantly Christian. Historically, the province has suffered from the successive neglect of the Portuguese colonial power and the independent Mozambican central government, which explains its chronic economic underdevelopment. However, the discovery of large gas fields in the early 2010s and the significant investments that followed marked a major turning point for this previously marginalized province.

Since 2017, Cabo Delgado has been the scene of a deadly insurgency led by the jihadist group "Ansar al-Sunna" claimed by the Islamic State – Mozambique. Mozambicans make up the bulk of the group and appear to be mainly motivated by their deteriorated socio-economic conditions in a region rich in minerals and hydrocarbons, whose benefits are perceived as being captured by the ruling elite. Members of this group are mostly from the Makua and Mwani communities, which are predominantly Muslim and feel marginalized and outraged by the influence of the Christian Makonde elites with significant economic interests in Cabo Delgado.

Amid pre-existing high vulnerability of local populations and increased exposure to the impacts of climate change, the security crisis has evolved into a humanitarian crisis. Although many internally displaced persons (IDPs) returned to their areas of origin in 2023, the International Organization for Migration (IOM) estimated nearly 720,000 IDPs in Cabo Delgado by November 2024 (about 100,000 more than at the end of 2023). Out of an estimated population of 33.9 million, the 2025 Humanitarian Response Plan (HRP2025) estimates that 1.3 million people in Cabo Delgado have urgent humanitarian needs for a projected cost of around $326 million for conflict ($352 million total)—of which only 14,9% is currently funded. Several signs point to the risk of this humanitarian crisis becoming protracted (e.g. weak state presence, socio-political roots of the conflict, multidimensional nature of the crisis, recent deterioration, etc.).

Both conflict and climate-related crises are exposing women and girls to enhanced risks of Gender-Based Violence (GBV), harmful practices and negative copying strategies, and fragilizing their resilience. Access to basic services remains partial for maternal, sexual and reproductive health, education, nutrition and protection; safe water and adequate sanitation remain challenging, impacting on menstrual hygiene and on female workload and safety.

This calls for a transition from emergency actions to more sustainable, structural interventions targeting the economic, social, and institutional drivers of fragility to strengthen resilience in the region.

1. **Sectoral Context**

In Mozambique, gender-based violence (GBV – see definition below), including sexual exploitation and abuse, is chronic. At the national level, one third of women aged 15 to 49 report having experienced it since the age of 15, and 25% report having experienced it in the past twelve months. Twelve percent of women report having survived sexual violence, and 46% report having survived domestic, sexual, or emotional violence at the hands of a partner. Adolescent girls are particularly vulnerable, with 19% reporting having been raped. However, due to stigma and underreporting, these figures are underestimated. Most GBV against women and girls, occurring in both public and domestic spheres, is perpetrated by an intimate partner.

**Gender-Based Violence**

Defined as “violence perpetrated against a person because of their gender, whether real or perceived by the perpetrator, or that disproportionately affects one gender,” the term *gender-based violence* encompasses a wide range of acts, including sexual, physical, psychological, emotional, administrative, economic, and structural forms.

Gender-based violence is multifaceted and intersects with all areas of social issues and development challenges. It can take many forms, such as: domestic or intimate partner violence—whether economic, psychological, emotional, physical, or sexual; sexual violence (including sexual harassment, rape, rape culture, corrective rape); femicide (including so-called “honour killings”); human trafficking; female genital mutilation; child marriage; and online or digital violence.

**Gender-Based Violence in Conflict Zones and in Cabo Delgado**

In contexts of impunity, GBV represents a major protection concern, as internally displaced women and girls (IDPs) are even more exposed to it—particularly to sexual violence, abductions, sexual exploitation, and an alarming rate of early and forced marriages perpetrated by combatants. Rape is used as a weapon of war to destabilise the enemy and its social fabric. Survivors often face severe stigmatisation upon returning to their communities. GBV is a defining feature of the conflict and, as such, cases have increased in a broader context of transactional sex and unequal gender norms within families, community leadership, and beyond. These deeply rooted social and cultural norms—reinforcing gender inequality and power imbalances between men and women, and between adults and children—are also reflected in high levels of violence against girls in schools.

Data collected between August and October 2023 in the districts of Metuge, Montepuez, and Pemba showed that the conflict in Cabo Delgado has had a devastating impact, particularly on women and girls, who are subjected to both ongoing and emerging forms of GBV. The crisis has intensified multiple forms of GBV, including intimate partner violence, physical and sexual violence, abductions, trafficking for sexual purposes, sexual exploitation and abuse, early and forced marriage, and economic violence. Existing support structures and prevention mechanisms have been largely undermined by the conflict and displacement, leaving the urgent needs of GBV survivors unmet. Adolescent girls are especially exposed to these risks in conflict-affected areas. Sexual exploitation and abuse appear to be widespread in some host communities, particularly targeting single women, female-headed households, and unaccompanied girls. Women and girls with disabilities are also considered a high-risk group, although knowledge of the extent and forms of violence they face remains limited. Men, boys, and LGBTI individuals have also been identified as a high-risk group, particularly in relation to physical and sexual violence.

**GBV and the Education Sector**

The tolerance of gender-based violence in schools has far-reaching social consequences. Such behaviours go beyond the school environment and contribute to perpetuating gender inequality and gender-based violence more broadly across society. GBV has significant impacts on young people in three key areas: (i) physical health; (ii) psychological well-being; and (iii) academic achievement.

GBV can help explain gender disparities in school attendance among adolescents. In Mozambique, gender-related violence is considered one of the main risk factors linked to school dropout. Combating gender-based violence in schools is a top priority for the Mozambican Ministry of Education and Human Development (MINEDH). The Ministry is undertaking actions to reduce the incidence of GBV in schools, strengthen the capacity of provinces and districts to respond to and prevent cases of violence, and engage local communities and school actors in protection mechanisms. A multisectoral mechanism exists for the prevention, reporting, referral, and support of GBV survivors.

The government has established Gender Focal Points (GFPs), a national network of teachers responsible for addressing all issues related to gender inequality in schools. GFPs receive specialised training on gender awareness, including early pregnancy, early marriage, and sexual abuse affecting students both inside and outside school settings.

In the coming years, the Ministry plans to approve and disseminate a ministerial directive on the prevention of GBV, abuse, harassment, and sexual exploitation. A school-based communication campaign will be launched, and teachers and school staff across districts and provinces will receive training on these issues.Haut du formulaire

Bas du formulaire

## Institutional framework

The AFD has adopted a specific strategy to intervene in fragile areas across its countries of operation. This strategy includes tailored tools (e.g. the Minka peace and resilience instrument) and key partnerships that allow for rapid, flexible and context-appropriate actions in crisis settings.

More information about the Minka Initiative :

* <https://www.afd.fr/en/minka-peace-and-resilience-fund>
* [Minka Peace and Resilience Instrument](https://www.afd.fr/sites/default/files/2025-06/minka-peace-and-resilience-instrument-presentation.pdf)
* [Minka Peace and Resilience Instrument - Gender & Conflicts Position Paper](https://www.afd.fr/sites/default/files/2025-06/minka-peace-and-resilience-instrument-gender-conflicts-position-paper.pdf)

The AFD is already active in Cabo Delgado Province and the Montepuez District through two projects: (i) a project focused on food security and agricultural training and (ii) a water project, which supports access to safe drinking water in Montepuez Town. The present call builds on these earlier initiatives and aligns with the priority given to interventions that follow the humanitarian-development-peace nexus to reduce fragility and strengthen community resilience.

The AFD’s strategic approach encourages its partners to adopt a programmatic concentration that supports the humanitarian-development nexus projects integrating resilience-building efforts through a conflict-sensitive, cross-cutting approach. This method aims to achieve more sustainable impacts and outcomes than purely humanitarian programs.

## Budget

The maximum amount allocated under this Call is six million Euros (€6M), provided as a grant from the AFD’s Minka Peace and resilience instrument. Projects co-financed by another donor would be appreciated.

## Project implementation calendar

The project’s implementation period will be from 36 to 48 months.

## Experience of the implementing organization(s)

Project implementation will be entrusted to one *international* Civil Society Organization or other Non-Profit Organization (CSO/NPO) (Project Lead Institution (PLI)) or one consortium of *maximum three CSOs/NPOs* led by an *international* CSO/NPO (PLI). Significant operational experience is required, may it be in conflict setting (including conflict sensitivity approach) or in the targeted sectors/domains (education, health, protection, gender-based violence).

In the case of a consortium, partnership with national CSOs/NPOs is strongly encouraged, and the proposal shall demonstrate how the PLI will contribute to the capacity building of its local partner(s).

The PLI and other members of the consortium must be legally authorized to intervene in Mozambique in accordance with local and national regulations, as well as have a local office in Mozambique, *including at least one in the Cabo Delgado Province*. In case of a single organization application, the PLI needs to already have an office and operate in the Montepuez District. In case of a consortium, at least one of the members needs to already have an office and operate in the Montepuez District.

The PLI and all consortium partners as a collective entity are expected to demonstrate an in-depth knowledge of the context and key stakeholders, and possess relevant sectoral experience, especially in the field of development of education, health and protection for host and forcibly displaced communities.

The PLI must demonstrate a capacity to enter into an institutional dialogue with national and local structures (at the district and provincial level) as well as the AFD Maputo office and Paris headquarters.

The PLI must demonstrate a capacity to implement and manage financially and logistically projects of the proposed scale. In this respect, the turn-over of the lead organization over the last three years must be at least three times the amount of the proposal. It will sign the financing agreement with AFD.

## Project operational structure

In the case of a consortium, the lead organization will distribute the funds to other members and be responsible for project coordination and management.

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| The Call for crisis and post-crisis project proposal: “Prevention and response to GBV in territories impacted by the Cabo Delgado crisis” |

**Please refer to the General Framework and the Project Concept Note for comprehensive indication on how to draft the proposal and how it will be assessed.**

## Objectives

The overall objective of the selected project will be to reduce gender inequalities by improving the response to GBV through the education sector, thereby enabling children to reach their full developmental potential.

The project will also promote gender equality via a holistic, integrated approach - health, protection, community development and support to shift social norms.

Specifically, leveraging on education, the project will seek to reduce GBV and gender disparities, (*Specific Objective 1*) and to foster a protective, fair, peaceful, and inclusive environment, particularly for girls (*Specific Objective 2*). This will enhance equitable access to quality education.

The project will aim to support crisis recovery efforts by fostering vertical cohesion (trust in institutions) and horizontal cohesion (within and between communities, including teachers, children, and parents from both host and forcibly displaced populations) around educational structures.

To this end, the project will work closely with district-level services (education, health and social services) and provincial-level authorities (provincial education, health, and social directorates).

**Suggested Theory of Change (ToC):**

* **If** authorities and community actors have a greater capacity to deliver gender-sensitive, high-quality sectoral services (protection, health, education),
* **If** GBV prevention, awareness, and response are addressed from an early age,
* **If** all girls and boys have access to a safe, inclusive, and gender-sensitive school environment and education, and to survivor-centered care services, and
* **If** the governance of the education system is improved to be inclusive and gender-responsive with community support,
* **Then** gender inequalities will be reduced and both girls and boys will be able to reach their potential and help build a more resilient, just, and peaceful society.

**Transversal objectives:**

* The Minka peace and resilience instrument sponsors projects that promote a conflict-sensitive approach and propose adapted methods to improve reactivity and agility in coping with context volatility. To achieve this, it sets three specific objectives:
  + Improve the living conditions of vulnerable people to violent conflicts
  + Strengthen the resilience of people and institutions
  + Promote social cohesion
* The AFD Group’s Migration and Development Action Plan’s third axis underlines the need to "address vulnerabilities linked to forced migration by supporting refugees, internally displaced persons (IDPs) and host communities”. For that matter, the project’s overall objective should align with the above-mentioned Axis 3, meaning:
  + The project would not exist without the objective of addressing migration-related challenges (i.e., responding to the consequences of forced displacement caused by the Cabo Delgado crisis)
  + The project should target areas most affected by displacement, deliberately target displaced populations and implement specific actions promoting inclusion and cohesion.
* The project will deliberately and explicitly include these two dimensions (conflict sensitivity and migration) within the operational content, activities, logistical framework and inherent indicators, etc.

## Content

The proposals are expected to detail the following aspects, which will receive particular attention in selecting the proposals and the follow-up discussions:

**Targeted geographical area**

In line with its integrated territorial approach (geographic concentration) initiated since the end of 2023, which enables project synergies and complementarity, the AFD aims to fund this present Minka project to be implemented in the Montepuez District, while maintaining a national scope to participate the AFD's public policy dialogue.

**Selection of target groups**

The proposal is expected to define precisely:

1. The intended target groups and their definition in relation with the specificities of the activitie(s)/sector(s);

2. The proposed methodology to reach out to the target groups and identify the final beneficiaries (outreach strategy, partnerships with relevant organizations in the field, selection criteria);

3. When relevant, identify and create innovative and positive linkages / synergies between the proposed activities and ongoing activities by partners / organizations / institutions.

*Whenever possible, the indicators will be disaggregated by gender and displacement status (forced displaced persons/host communities)*

**Operational content**

Activities should be designed to maximize quick outcomes, while integrating medium/long term sustainability. They should aim at reaching a significant number of beneficiaries through cost effective approaches.

Proposals are expected to provide sufficient details on the activities contemplated in this project, as well as the methodology that will be used for their implementation. The logical link between proposed activities and expected result should be clearly explained in the theory of change. The proposals should clearly describe how beneficiaries will be targeted, and how their common and their specific needs will be addressed within the global framework of the project.

It is expected that, each time this is relevant, partnership should be sought with local or national level services and institutions, as part of the project’s exit strategy. The proposal should identify precisely which entities will be involved in the project implementation.

A specific attention will be accorded to:

For proposals submitted by consortia, the proper integration and articulation of activities implemented by the different partners. The consortium should add value that goes beyond a simple juxtaposition of the different partners’ activities.

**Sustainability**

Considering the aforementioned challenges, the project submitted under the Call will aim to achieve tangible and concrete objectives in the prevention and reduction of GBV, the access and the provision of appropriate support and care services for survivors and the promotion of equitable access to quality education.

Sustainability of the proposed projects will be assessed based on:

* The unit costs per beneficiary, with an impact on the total number of beneficiaries;
* The combined impact of the project on the target area/sector;
* The possibility to replicate or scale up the approach allowing for economies of scales;
* The capacity to adapt response to a changing context and changing needs over time;
* The participation and reinforcement of preexisting local institutions contributing to institutional sustainability
* The possibility to link this project to other existing projects
* The proposed exit strategy

**Monitoring and evaluation setup**

The proposal is expected to indicate how the activities will be monitored over:

* The short term, among other objectives to control that the project benefits to the most vulnerable groups
* The medium term, to assess how the project has reduced vulnerability of the beneficiaries, and how it impacts their daily life
* The long term, to assess how the project contributed to the long-term system’s capacity to provide services in reducing gender-based violence

The project proposal and inherent budget will include mid-term and final evaluations as well as a Monitoring, Evaluation, Accountability and Learning (MEAL) component and process in the project activities, in order to help to disseminate lesson learned and good practices.

1. In French: Appel à Projets Crises et Sortie de Crises (APCC) [↑](#footnote-ref-1)
2. All scores will be converted to a 100-point scale for comparison. [↑](#footnote-ref-2)
3. Attach to the administrative record the NPO's strategic document, which is compulsory when applying for a grant in the framework of a program agreement. [↑](#footnote-ref-3)
4. Attach to the administrative record a list of persons authorized to sign agreements and any other official documents for the association. [↑](#footnote-ref-4)
5. Attached a detailed list to the administrative record. [↑](#footnote-ref-5)
6. A **politically exposed person (PEP)** is a person who exercises or has exercised important public functions; these include heads of state or government, politicians of high rank, senior officials within the government, magistrates or high-ranking military personnel, executives of a state-owned company or political party leaders. Business relations with *the family members of a PEP or persons closely associated with them* can involve risks, in terms of reputation, similar to those associated with PEPs themselves. This expression does not cover persons of middle or lower rank in the categories listed above. [↑](#footnote-ref-6)
7. Full time equivalent. [↑](#footnote-ref-7)
8. International development work and development education actions. [↑](#footnote-ref-8)
9. Record here all funds of public origin: grants and subsidies; public funds of local, national, international origin. [↑](#footnote-ref-9)
10. Please list here all the private contributors who have made a contribution greater than or equal to 10% of the total budget of the NPO (relative to the most recent annual accounts approved by the General Assembly). If it is a legal person, provide the list of the members of this organisation's Board of Directors (surname, given name, position and address). If it is a moral person, provide their identity (surname, first name, position and address). [↑](#footnote-ref-10)